**LLANLLAWDDOG COMMUNITY COUNCIL**

**TRAINING PLAN 2022 - 2027**

A requirement of Section 67 of the 2021 Local Government and Elections (Wales) Act 2021 is that Community Councils have in place a Training Plan.

This training plan has been prepared in accordance with the legislative requirements of the Act and takes cognisance of the guidance issued by One Voice Wales and that of the Society of Local Councils.

The commitment contained in the training plan will assist the Council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of Councillors and the Clerk as well as any turnover of Councillors or the Clerk.

The Council has previously resolved that all Councillors and the Clerk must attend mandatory training

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Training Module** | **Provider** | **Frequency** | **Nos. Attended 2022-23** | **Nos. Attended**  **2023-24** | **Nos. Attended**  **2024-25** | **Nos. Attended**  **2025-26** | **Nos.**  **Attended**  **2026-27** |
| **Mandatory** |  |  |  |  |  |  |  |
| Code of Conduct | One Voice Wales | Within 6 months of election | 4 |  |  |  |  |
| New Councillor Induction | One Voice Wales | Within 6 months of election | 4 | 1 |  |  |  |
| Local Government Finance | One Voice Wales | Within 6 months of election | 5 | 1 |  |  |  |
| **Recommended** |  |  |  |  |  |  |  |
| The Council | One Voice Wales | Once per Council Term |  |  |  |  |  |
| The Councillor | One Voice Wales | Once per Council Term |  | 1 |  |  |  |
| The Councillor as an Employer | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Understanding the Law | One Voice Wales | Once per Council Term |  |  |  |  |  |
| The Council Meeting | One Voice Wales | Once per Council Term |  | 1 |  |  |  |
| Health and Safety | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Introduction to Community Engagement | One Voice Wales | Once per Council Term |  | 2 |  |  |  |
| Chairing Skills | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Creating a Community Plan | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Community Engagement Part 2 | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Equality and Diversity | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Information Management | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Use of IT, Websites and Social Media | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Effective Staff Management | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Advanced Local Government Finance | One Voice Wales | Once per Council Term |  |  |  |  |  |
| Wellbeing of Future Generations | One Voice Wales | Once per Council Term |  | 1 |  |  |  |
| Making Effective Grant Applications | One Voice Wales | Once per Council Term |  |  | 1 |  |  |
| Solving Problems in Planning Online | Planning Aid Wales | When required |  |  |  |  |  |
| Responding to Planning Applications | Planning Aid Wales | When required |  |  |  |  |  |
| Strategic Development Plans | Planning Aid Wales | When required |  | 1 |  |  |  |
| Code of Conduct | Carmarthenshire County Council | When required |  | 2 | 2 |  |  |
| Section 106 Obligations | Carmarthenshire County Council | When required |  |  |  |  |  |
| New Clerk Series | Society of Local Council Clerks | When required |  |  | 1 |  |  |

**Estimated Cost**: £38 per module per attendee for One Voice Wales Training

£40 per module per attendee for Planning Aid Wales Training

There is no charge for the Planning Training delivered by Carmarthenshire County Council

**Date to be approved by the Council**: 12 May 2025

**Date of First Review**: 3 May 2023 (Annual General Meeting)

**Date of Second Review:** 13 May 2024