



**LLANLLAWDDOG COMMUNITY COUNCIL**  
**TRAINING PLAN 2022 – 2027**

A requirement of Section 67 of the 2021 Local Government and Elections (Wales) Act 2021 is that Community Councils have in place a Training Plan.

This training plan has been prepared in accordance with the legislative requirements of the Act and takes cognisance of the guidance issued by One Voice Wales and that of the Society of Local Councils.

The commitment contained in the training plan will assist the Council to enhance its approach to the delivery of high-quality services to its community. The plan will be reviewed at least on an annual basis to ensure that it remains fit for purpose and accounts for the changing needs of Councillors and the Clerk as well as any turnover of Councillors or the Clerk.

The Council has previously resolved that all Councillors and the Clerk must attend mandatory training

<b>Training Module</b>	<b>Provider</b>	<b>Frequency</b>	<b>Nos. Attended 2022-23</b>	<b>Nos. Attended 2023-24</b>	<b>Nos. Attended 2024-25</b>	<b>Nos. Attended 2025-26</b>	<b>Nos. Attended 2026-27</b>
<b>Mandatory</b>							
Code of Conduct	One Voice Wales	Within 6 months of election	4				
New Councillor Induction	One Voice Wales	Within 6 months of election	4	1			
Local Government Finance	One Voice Wales	Within 6 months of election	5	1			
<b>Recommended</b>							
The Council	One Voice Wales	Once per Council Term					
The Councillor	One Voice Wales	Once per Council Term		1			

The Councillor as an Employer	One Voice Wales	Once per Council Term					
Understanding the Law	One Voice Wales	Once per Council Term					
The Council Meeting	One Voice Wales	Once per Council Term		1			
Health and Safety	One Voice Wales	Once per Council Term					
Introduction to Community Engagement	One Voice Wales	Once per Council Term		2			
Chairing Skills	One Voice Wales	Once per Council Term					
Creating a Community Plan	One Voice Wales	Once per Council Term					
Community Engagement Part 2	One Voice Wales	Once per Council Term					
Equality and Diversity	One Voice Wales	Once per Council Term					
Information Management	One Voice Wales	Once per Council Term					

Use of IT, Websites and Social Media	One Voice Wales	Once per Council Term					
Effective Staff Management	One Voice Wales	Once per Council Term					
Advanced Local Government Finance	One Voice Wales	Once per Council Term				1	
Wellbeing of Future Generations	One Voice Wales	Once per Council Term		1			
Making Effective Grant Applications	One Voice Wales	Once per Council Term			1		
Biodiversity Section 6 Reports	One Voice Wales	Once per Council Term				1	
Biodiversity Action Plan	One Voice Wales	Once per Council Term				2	
Solving Problems in Planning Online	Planning Aid Wales	When required					
Responding to Planning Applications	Planning Aid Wales	When required					
Strategic Development Plans	Planning Aid Wales	When required		1			
Code of Conduct	Carmarthenshire County Council	When required		2	2	1	
Section 106 Obligations	Carmarthenshire County Council	When required					

Employment Law	Society of Local Council Clerks					1	
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**Estimated Cost:** £42 per module per attendee for One Voice Wales Training

£40 per module per attendee for Planning Aid Wales Training

There is no charge for the Code of Conduct and Planning Training delivered by Carmarthenshire County Council

**Date approved by Council:** 11 May 2026

**Date of First Review:** 3 May 2023 (Annual General Meeting)

**Date of Second Review:** 13 May 2024

**Date of Third Review:** 12 May 2025